

# AGENDA

**Meeting:** Westbury Area Board  
**Place:** The Laverton, Bratton Road, Westbury BA13 3EN  
**Date:** Thursday 17 February 2022  
**Time:** 7.00 pm

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Including the Parishes of Bratton, Dilton Marsh, Edington, Heywood, Westbury.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

Please note that it has been requested by the Chairman that in order to attend the meeting it is advised that Lateral Flow Tests are taken, with attendance not advised for those with positive test results.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Ben Fielding Democratic Services Officer, direct line 01225 718656 or email [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Suzanne Wickham, Ethandune (Chairman)  
Cllr Matthew Dean, Westbury West (Vice-Chairman)  
Cllr Carole King, Westbury North  
Cllr Gordon King

## **Recording and Broadcasting Information**

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

<b>Items to be considered</b>	<b>Time</b>
<p>1. <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	<b>7.00pm</b>
<p>2. <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
<p>3. <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4. <b>Minutes</b> (<i>Pages 1 - 8</i>)</p> <p>To confirm the minutes of the meeting held on 25 November 2021.</p>	
<p>5. <b>Chairman's Announcements</b> (<i>Pages 9 - 16</i>)</p> <p>To receive the following announcements through the Chair:</p> <ul style="list-style-type: none"> <li>• Ask Angela Campaign Relaunch</li> <li>• Queen's Platinum Jubilee Celebrations 2-5 June 2022</li> <li>• Reminder of Changes to the Highway Code from 29 January 2022</li> <li>• Changes to residual waste collection days from 28 February 2022</li> <li>• Local Successes</li> </ul>	<b>7.10pm</b>
<p>6. <b>Partner and Community Updates</b> (<i>Pages 17 - 34</i>)</p> <p>To receive any updates from partners:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• BaNES, Swindon and Wiltshire Clinical Commissioning Group (CCG)</li> <li>• Healthwatch Wiltshire</li> <li>• POPCAN</li> <li>• Town and Parish Councils Nominated Representatives</li> </ul>	<b>7.25pm</b>
<p>7. <b>Contextual Safeguarding</b></p> <p>To receive a presentation from Lisa Colombi, Contextual Safeguarding Coordinator, Wiltshire Council.</p>	<b>7.40pm</b>
<p>8. <b>Police and Crime Commissioner for Wiltshire and Swindon</b></p> <p>To receive a presentation from Philip Wilkinson, Police and Crime Commissioner for Wiltshire and Swindon.</p>	<b>7.55pm</b>

9.	<p><b>Westbury Health and Wellbeing Group</b></p> <p>To receive an update from the Westbury Health and Wellbeing Group.</p>	8.15pm
10.	<p><b>Community Area Transport Group (CATG)</b> <i>(Pages 35 - 60)</i></p> <p>To consider the notes and actions log of the previous meeting of the Community Area Transport Group held on 14 January 2022.</p>	8.20pm
11.	<p><b>Area Board Funding</b> <i>(Pages 61 - 64)</i></p> <p>To consider the following applications for funding:</p> <p><b><u>Area Board Initiatives:</u></b></p> <ul style="list-style-type: none"> <li>• Westbury Area Board - £1,870 towards Bitham Brook Phase 2</li> <li>• Westbury Area Board - £4,000 towards Westbury Community Area Pollinator Friendly Areas</li> </ul> <p><b><u>Community Area Grants</u></b></p> <ul style="list-style-type: none"> <li>• Dilton Marsh and Brokeswood PCC - £5,000 towards Holy Trinity church Projector and Screen with sound system upgrade</li> <li>• Wiltshire Digital Drive - £4,800 towards Wiltshire Digital Drive</li> <li>• Westbury Heritage Society - £450 towards Westbury Heritage Society moving forward</li> <li>• Edington Parish Hall - £998.10 towards Carpet Bowls</li> </ul> <p><b><u>Youth Grants</u></b></p> <ul style="list-style-type: none"> <li>• 4Youth South West - £5,000 towards Detached Youth Workers and Counselling support for Westbury</li> </ul>	8.25pm
12.	<p><b>Urgent items</b></p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	
13.	<p><b>Future Meeting Date</b></p> <p>The next meeting of the Westbury Area Board will be on 28 July 2022.</p>	

# MINUTES

**Meeting:** Westbury Area Board  
**Place:** Online  
**Date:** 25 November 2021  
**Start Time:** 7.00 pm  
**Finish Time:** 8.40 pm

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Please direct any enquiries on these minutes to: Ben Fielding, Democratic Services Officer, (Tel): 01225 718656 or (e-mail) [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Suzanne Wickham (Chairman)  
Cllr Matt Dean (Vice-Chairman)  
Cllr Carole King  
Cllr Gordon King

### **Wiltshire Council Officers**

Graeme Morrison, Community Engagement Manager  
Dominic Argar, Assistant Multimedia Officer  
Ben Fielding, Democratic Services Officer  
Joe Sutton, Youth Voice Lead Worker  
Cameron Strawson, Youth Voice Support Worker

### **Town and Parish Councillors**

John Pollard, Edington Parish Council  
James Clack, Heywood Parish Council

### **Partners**

Inspector Al Lumley, Wiltshire Police  
Samantha Shore, 4Youth

**Total in attendance: 13**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Simon Todd (Dorset &amp; Wiltshire Fire and Rescue Service).</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 2 September 2021 were presented for consideration and it was;</p> <p><b><u>Resolved</u></b></p> <p><b>To approve the minutes as a correct record.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The chairman gave the following updates:</p> <ul style="list-style-type: none"> <li>• <b>Changes to Wiltshire's Taxi Tariffs</b> The Chairman drew attention to a briefing note attached to the agenda which provided an update regarding the proposed changes to the Taxi Tariff Schedule for Hackney Carriages in Wiltshire. The note included information that was shared with the Licensing Committee at its meeting on 13 September 2021. Approval had already been provided for the proposals to be implemented, which will take place on 4 January 2022 subject to the proposals being advertised and undergoing standard consultation processes.</li> <li>• <b>Update on Leisure Centres Transferring to Wiltshire Council</b> The Chairman drew attention to the leisure insourcing project, which would see 10 leisure centres currently managed by Places Leisure move over to Wiltshire Council. This transfer would include Westbury Swimming Pool and further information, and a frequently asked questions section can be found on a webpage via the included link in the report.</li> <li>• <b>Area Board Communication with Hills Waste</b> The Chairman updated that recently members of the Area Board attended a meeting of the Liaison Committee of Hills Waste Solutions. The Area Board asked for a more comprehensive communication strategy and will be working with Hills, The Environment Agency and Wiltshire Council Public Health Officers</li> </ul>

	to draw up this strategy which will aim to provide timely information and updates for local residents relating to Hills Waste Solutions activities.
6.	<p><u>Partner and Community Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> <li>• <b>Wiltshire Police</b></li> </ul> <p>The Area Board received a verbal update from Inspector Al Lumley. An overview was provided of the performance over the last 12 months to August 2021, which included the following points:</p> <ul style="list-style-type: none"> <li>• Inspector Lumley drew attention to comparative data tables, included in the agenda pack, which illustrated how Westbury compared to the rest of the Police force.</li> <li>• It was noted that there were no irregularities for Westbury and that crime types taking place in Westbury were similar to that experienced by the rest of the force.</li> <li>• Stop and Search data was provided, and this aligned with what had happened in the last quarter across the rest of the force.</li> </ul> <p>An overview of the local priorities for Westbury was provided, which included the following areas:</p> <ul style="list-style-type: none"> <li>• Officer Verification Checks – Following the tragic events of the Sarah Everard murder in London, there has been a loss of confidence in the Police force. Wiltshire Police have been working hard to rebuild this confidence and have set up a process whereby a member of the public can ask for the officer to verify their business is genuine and lawful. This is completed through the Police radio on loudspeaker in order to offer reassurance.</li> <li>• Drug Dealer Conviction – Following an investigation, Wiltshire Police have secured a custodial conviction for a prolific Warminster and Westbury drug dealer. The sentence will be for 32 month and teams are focused to ensure that the individual's void is not filled by his peer group.</li> <li>• Op Sceptre – Plans have been put in place for the annual Op Sceptre, which focuses on knife crime reduction within communities. This involves amnesty bins placed in key locations as well as multi-agency enforcement against those believed to be carrying or distributing weapons. It was noted that the nearest knife amnesty bin is located in Trowbridge.</li> <li>• Theft from Vehicle Series – Towards the end of October there was a spate of thefts from vehicles overnight in the Edington and Bratton area and along the B3908. It appeared that the criminals used this route to commit a spate of crimes from Trowbridge to Devizes. Some of the property has since been recovered and enquiries continue to locate and prosecute suspects. Importance was placed on keeping valuables out of sight and keep vehicles secure and alarmed.</li> </ul>

	<ul style="list-style-type: none"> <li>• Community Engagement – Work has been done to increase community engagement opportunities, to ensure that the Police are available to as many people as possible. This included being interviewed on Warminster Community Radio as well as reinvigorating a number of pre-Covid drop-in locations.</li> <li>• <b>Dorset &amp; Wiltshire Fire and Rescue Service</b> The Area Board noted a written update attached to the agenda.</li> <li>• <b>BaNES, Swindon &amp; Wiltshire Clinical Commissioning Group (BSW CCG)</b> The Area Board noted written updates attached to the agenda.</li> <li>• <b>Town and Parish Councils Nominated Representatives</b> Councillor Matt Dean updated on behalf of Westbury Town Council that the Christmas lights switch on would now be taking place on Saturday 3 December, with a 2pm start due to adverse weather conditions.</li> </ul>
7.	<p><u>Wiltshire Youth Council</u></p> <p>Youth Voice Lead Worker, Joe Sutton, and Youth Voice Support Worker, Cameron Strawson provided the Area Board with a presentation regarding the Wiltshire Youth Council. The presentation covered the following:</p> <ul style="list-style-type: none"> <li>• An overview of what the Wiltshire Youth Council is was provided, with it being a group of young people aged 11-18 that have been elected by peers to represent their school or community. These representatives would have a full Youth Council meeting once a month to focus on issues important to young people. Other roles include conducting youth inspections and working with Area Boards and Local Youth Networks regarding decision making.</li> <li>• Potential benefits of the Youth Council were listed as exposing young people to democracy and inspiring and empowering them to stand up for their beliefs, whilst creating a culture of participation in schools and at Wiltshire Council.</li> <li>• An explanation of the elections process was provided, with voting to be carried out electronically on Snap Survey. Additionally, community seats would be available for those that live in Wiltshire but do not attend schools locally.</li> <li>• A timeline of key dates was provided, with schools submitting their list of candidates to the Child and Youth Voice Team on 17 December 2021, voting opening and closing from 31 January 2022 to 4 February 2022, with the new Youth Councillors and Deputies announced on 7 February 2022.</li> <li>• Once successfully elected, a conference has been planned where Youth Councillors and Deputies will be able to stand for the Shadow Youth Cabinet, or as a member of Youth Parliament in internal elections.</li> </ul>



	<p>Following the presentation there was time for the following questions and points to be raised:</p> <ul style="list-style-type: none"> <li>• It was clarified that both Matravers School, Westbury and Kingdown School, Warminster had now signed up.</li> <li>• Samantha Shore from 4Youth raised that if the Wiltshire Youth Council needed access to individuals who didn't go to school in Westbury then she would be happy to provide support. The importance of involving those who don't have a school catchment in Wiltshire was acknowledged, including those from Dorset.</li> <li>• It was acknowledged that it would be positive for the Wiltshire Youth Council to build connections to local Area Boards, with the local area Youth Councillor potentially attending Area Board meetings in the future.</li> </ul>
8.	<p><u>Westbury Health and Wellbeing Group</u></p> <p>Graeme Morrison, Community Engagement Manager and Councillor Gordon King provided an update on the Westbury Health and Wellbeing Group. The update covered the following:</p> <ul style="list-style-type: none"> <li>• The Group recently heard a presentation from Sarah Cardy, CEO of AGE UK Wiltshire, which included an overview of services and plans for the future.</li> <li>• There is hope of holding an extraordinary meeting on 2 December 2021, with the managers of local care homes and domiciliary care providers in the area to discuss winter readiness. There is however an awareness that Covid cases are rising in Westbury, with there being 74 cases as of 25 November. There is hope that colleagues from Wiltshire Council Adult Care will attend.</li> <li>• A new Prevention and Wellbeing team has been set up within Wiltshire Council, that will work with individuals similarly to the previous Local Area Coordination team. This team will cover the whole of the county and will help those with mental health concerns. A member of the team will be allocated specifically to cover Westbury and Warminster, with the team hoping to be at full strength in the new year.</li> <li>• An update was provided on the Digital Literacy project that was funded by the Area Board, with the first session set to take place Thursday 2 December, having identified suitable people in the local area, who were mostly older or not online or didn't know how to use devices. AbilityNet would be providing the training for free, with the majority of the sessions taking place at the Westbury Community Project. The project has acquired technology from the Wiltshire Digital Drive as well as data sticks for those who don't have WIFI access at home.</li> </ul>
9.	<p><u>Community Area Transport Group (CATG)</u></p> <p>Councillor Suzanne Wickham introduced the minutes and recommendations from the CATG meeting held on 5 November 2021.</p>

	<p><b>Resolved:</b></p> <p><b>The minutes of the Community Area Transport Group meeting held on 5 November 2021 were agreed as a correct record.</b></p>
10.	<p><u>4Youth Update</u></p> <p>Samantha Shore provided the Area Board with a presentation regarding 4Youth. The update covered the following:</p> <p><b>TeenTalk - Counselling and Mental Health Support for young people in and around Westbury</b></p> <ul style="list-style-type: none"> <li>• TeenTalk offers person centred 1-2-1 counselling for young people over a course of 6-8 one-hour sessions. The sessions are free at point of access, with individuals either self-referring or referrals coming from parents or professionals. Sessions are delivered from the East Room Practice Rooms, Church Street.</li> <li>• Since 2019, TeenTalk has had 13 referrals from the BA13 postcode area, with 143 referrals in total from, Westbury, Melksham, Chippenham and Trowbridge.</li> <li>• Effectiveness of the service is measured by the YP-CORE outcome measures, with a score of 11 or above on the CORE-10 indicating clinically significant distress. In the last 12 months the average opening score for young people using the service has been 18.66, with the figure reducing to 11.34 following the completion of short-term intervention.</li> </ul> <p><b>Detached Youth Work</b></p> <ul style="list-style-type: none"> <li>• Detached youth work teams started working in Westbury on Tuesday and Thursday evenings in 2021 and have since ran 68 sessions, worked with 162 young people and have made a total of 1218 contacts.</li> <li>• Positive reviews have been received from young people within the local area.</li> <li>• The detached youth work has produced positive impacts, such as building relationships and trust with young people, in order for them to open up about their worries, achievements and for any advice. Work has been done with all the young people involved to tackle the littering around parks as well as work to build up positive relationships within the wider community.</li> <li>• In the future, it has been acknowledged that work in the Westbury Area will be dependent of securing local funding. There is an ambition to open a drop in “help and advice café” for older young people. The projected cost of delivering services in the Westbury area for 2022 is £22,000 and £10,000 is needed from the local area to supplement the other grant funding work is in progress to achieve.</li> </ul> <p>Following the presentation there was time for the following questions and points to be raised:</p>

	<ul style="list-style-type: none"> <li>• It was clarified that the detached youth workers had visited Dilton Marsh, with some younger people tending to head to Dilton during better weather.</li> <li>• It was noted that in regard to the projected costs, it would be worth contacting Jon Hubbard to query whether the total cost of £22,000 included counselling.</li> <li>• It was raised that 4Youth would like to recruit some more people locally and therefore to raise awareness in local Parish magazines.</li> <li>• It was acknowledged that Matravers School recently held an emotional wellbeing workshop, in which 168 pupils signed up. Therefore suggesting that there is a demand for mental health support and that it would be positive for 4Youth to potentially get involved with Matravers School.</li> <li>• It was suggested that 4Youth business cards be passed onto Graeme Morrison, Community Engagement Manager, as well as placing in Westbury Library.</li> </ul>
11.	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications for funding:</p> <p><b><u>Community Area Grants:</u></b></p> <p>1. Westbury Youth FC - £4,000 towards Redland Lane improvements.</p> <p><b>Resolved:</b></p> <p><b>Westbury Youth FC was awarded £4,000 towards Redland Lane improvements.</b></p> <p>2. Dilton Marsh and Brokerswood PCC - £5,000 towards Holy Trinity Church projector and screen with sound system upgrade.</p> <p><b>Resolved:</b></p> <p><b>The Area Board decided to defer deciding on the application until further details could be clarified by the applicant.</b></p> <p>3. Edington Parish Council - £925 towards Defibrillator for the western side of Edington.</p> <p><b>Resolved:</b></p> <p><b>Edington Parish Council was awarded £925 towards Defibrillator for the western side of Edington.</b></p> <p>4. Westbury and District Cricket Club - £5,000 towards Westbury and District Cricket Club grounds maintenance project.</p>

	<b>Resolved:</b> <b>Westbury and District Cricket Club was awarded £5,000 towards Westbury and District Cricket Club grounds maintenance project.</b>
12.	<u>Urgent items</u> There were no urgent items.
13.	<u>Future Meeting Date</u> <b>The date of the next meeting is Thursday 17 February at 7.00pm.</b>

## Chair's Announcement – Ask for Angela

### Worried on a night out? Ask for Angela

Over the festive season and beyond, we'd like to remind you of the Ask for Angela scheme, which helps to keep people safe on a night out and protects anyone who is feeling vulnerable or unsafe while on a date or with someone they have met.

Anyone who feels unsafe in such a situation can get help from bar staff by simply asking to speak to "Angela". Staff will then assist the person in leaving the venue discreetly and getting home or to a place of safety. This could mean taking the person out of sight, calling for a taxi and making sure they get home okay, or even asking the person causing distress to leave the venue if appropriate.

Do you work in a venue that might want to participate? You can find posters and more information at our [Ask for Angela webpage](#).





**The Queens Platinum Jubilee  
Briefing Note**

**Service:** Enforcement, Highways Operations

**Further Enquiries:** Kevin Oliver, Events Authorising Officer

**Date Prepared:** December 2021

**Direct Line:** 01380 826335

**The Queen's Platinum Jubilee celebrations**

**1. Purpose**

1.1 To update Area Boards on arrangements to support communities to celebrate the Queen's Platinum Jubilee.

**2. Background**

2.1 In 2022, Her Majesty the Queen will become the first British Monarch to celebrate a Platinum Jubilee (70 years of service) having acceded to the throne in February 1952.

2.2 An extended Bank Holiday, from Thursday 02 June - Sunday 05 June 2022 will provide an opportunity for communities and people throughout the United Kingdom to come together to celebrate the historic milestone by means of community street parties.

2.3 These four days of celebration will include public events and community activities, as well as national moments of reflection on the Queen's 70 years of service.

2.4 Similar events took place in 2012 for The Queen's Diamond Jubilee, with many communities holding street parties, barbeques and tea parties in honour of the milestone. Wiltshire Council have specified previous guidance and relevant officers will follow the same process as used in 2012.

### 3. Procedure and management of applications

3.1 Wiltshire Council has a robust and straightforward system in place to ensure that communities wishing to celebrate the Queen's Platinum Jubilee are signposted to the council's web page where they will find the appropriate tools, support and guidance to apply to hold a street party. See here – [Platinum Jubilee celebrations – useful information and guidance](#)

3.2 The application process will be a combined departmental effort, as with previous events of this nature.

3.3 The council's Traffic Orders, and Highways teams will need time to ensure that all road closure notices and provisions are in place to allow for a safe and enjoyable event for all guests, while maintaining and facilitating access for emergency services at all times. A minimum of eight weeks' notice is required to process applications if a road closure order is required.

3.4 The council is committed to managing this process utilising a cross departmental approach. Such departments will include the Community Engagement Managers, Traffic Orders, Communications, Highways, Streetscene, Wiltshire Police and Waste.

### 4. Conclusion

4.1 Relevant council departments are aware of the importance that street parties are to the residents of Wiltshire to celebrate the Platinum Jubilee.

4.2 Planning in preparation to support these activities is well underway to ensure communities will have what they need to celebrate this unique occasion.

**Briefing Note produced by Kevin Oliver (Events Authorising Officer)**

Email: [kevin.oliver@wiltshire.gov.uk](mailto:kevin.oliver@wiltshire.gov.uk)  
Tel: 01380 826335 or 07825 400377



## Chairs Announcement – Changes to the Highway Code

Jane Deeley (Road Safety Manager – Education) has highlighted that there are to be changes to the Highway Code from 29 January 2022. However, there is not yet anything official yet from Department for Transport in terms of publicity assets around the changes to the Highway Code, although they have promised there will be a THINK publicity campaign 'soon'.

In the meantime there is further information on the outcomes of the Government's 2021 consultation on the proposed change here: [Government response to the review of The Highway Code - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/consultations/government-response-to-the-review-of-the-highway-code)

Attached is a summary table of the changes from the gov.uk website, which can be shared.

Major changes include:

- **The introduction of a hierarchy of responsibility of road users.** Drivers of vehicles that can cause the greatest harm in the event of a collision bear the greatest responsibility to take care and reduce danger for others. There is emphasis throughout on everyone sharing roads and other routes safely with other road users
- **Priority for pedestrians at junctions.** Drivers, motorcyclists and cyclists should give way to pedestrians crossing or waiting to cross a road into which or from which they are turning. You should give way to pedestrians who are waiting to cross at a zebra crossing and pedestrians or cyclists waiting at a parallel crossing (previously only when actually crossing)
- **Priority for cyclists, riders and horse-drawn vehicles at junctions.** Drivers and motorcyclists should not cut across the path of cyclists, riders and horse-drawn vehicles going ahead when you are turning at a junction, in the same way that you should not cut across any other road user.
- **Clarification on road positioning for cyclists**, who are advised to ride in the centre of the lane in some situations to make themselves as visible as possible, especially at the approach to junctions or road narrowings where it would be unsafe for drivers to overtake. *(This is taught in Bikeability training)*
- **More information on safely overtaking motorcyclists, cyclists, horse-riders and horse-drawn vehicles and filtering by cyclists.**
- **Adopting what is known as the 'Dutch Reach' technique when opening the doors of a parked vehicle.** Use the hand on the opposite side to the door you are opening (e.g. use your left hand to open a door on your right hand side) This will make you turn your head to look over your shoulder and avoid injury to cyclists or motorcyclists passing on the road or to people on the pavement. Video here: [The Dutch Reach #TeachTheReach! | Cycling UK - YouTube](https://www.youtube.com/watch?v=...)

**Jane Deeley**

**Road Safety Manager (Education)**

**Road Safety Team**

Sustainable Transport | Wiltshire Council / Trowbridge BA14 8JN

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Road safety team: 01225 713700



## Waste collection days to change from 28 February for most Wiltshire residents

The household waste collection days for nearly all Wiltshire properties will change from Monday 28 February, as Wiltshire Council seeks to make the rounds more efficient.

This change will only affect the general household waste collections – there is no change to recycling or garden waste collections, which will still take place on their usual day for all residents.

To help residents with the change, every household will receive a personalised information letter that explains how their collection day will change and what they need to do. They'll also have a hanger label placed on their general household waste bin on their last collection under the old schedule that will give them more information. Letters will start landing on doormats from 31 January and during the following two weeks, while people will start to see the hangers on their household waste bins from 14 February.

CLlr Dr Mark McClelland, Cabinet Member for Waste, said: "Changing the waste collection day for nearly every household in Wiltshire will enable us to make our rounds more efficient, help reduce our carbon emissions and save more than £1.5m over the next five years.

"While we're making these savings, our waste contractors, Hills, will maintain the current number of collections staff, as there are a number of vacant positions that will now not be filled.

"This change only affects what we call residual waste, which is essentially the general household rubbish bins, and not the recycling or garden waste collections – these collection days will stay the same across the county.

"From 31 January and for the following two weeks, all households will receive a letter that explains the changes and details their new collection day, so people don't need to do anything until they receive their letter.

"We look forward to these new rounds helping to reduce our carbon emissions and deliver value for our residents."

To find out more about waste collections, people should go to:

[www.wiltshire.gov.uk/waste](http://www.wiltshire.gov.uk/waste)



# Westbury CPT Area Board Update



Agenda Item 6

February 2022

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# Your CPT – Warminster & Westbury

**Inspector:** Insp Al Lumley

**Neighbourhood Sergeant:** Sgt Kevin Harmsworth

**Neighbourhood Officers:**

PC Victoria Howick

PC Daniel Chavantre

PC Jamie Darvill

**PCSOs:**

Leigh Holcombe, Roland Revers (Warminster)

Daniel Gill, Neil Turnbull (Mere, Tisbury)

Stewart Hunt, Christopher Doyle, Alice Moore (Westbury)



# Performance – 12 months to November 2021

## Force

- Wiltshire Police recorded crime has been stable with a slight increase by 0.1% in the 12 months to November 2021 and continues to have one of the lowest crime rates in the country.
- Wiltshire Police has seen a 13.3% reduction in vehicle crime and a reduction of 15.5% in residential burglaries in the 12 months to November 2021.
- Our service delivery remains consistently good.
- In November 2021, we received:
  - 7,181 '999' calls, (answered within 9 seconds on average);
  - 11,146 '101' calls, (answered within 10 seconds on average);
  - 11,390 'CRIB' calls, (answered within 2 minutes 20 seconds on average).
- In November 2021, we also attended 1,586 emergency incidents within 10 minutes and 11 seconds on average.

Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>39,281</b>	<b>100.0</b>
Violence without injury	6,947	17.7
Violence with injury	5,696	14.5
Criminal damage	4,930	12.6
Stalking and harassment	4,064	10.3
Public order offences	3,687	9.4
Other crime type	13,958	35.5

## Warminster CPT

Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>2,727</b>	<b>100.0</b>
Violence without injury	460	16.9
Criminal damage	387	14.2
Violence with injury	358	13.1
Stalking and harassment	303	11.1
Public order offences	257	9.4
Other crime type	962	35.3

### Stop and Search information for Warminster CPT

During the 12 months leading to October 2021, 65 stop and searches were conducted in the Warminster area of which 75.4% related to a search for controlled drugs.

During 66.2% of these searches, no object was found. In 32.3% of cases, an object was found. Of these cases 72.3% resulted in a no further action disposal; 22.0% resulted in police action being taken; 9.0% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 52 stop and searches
- Black or Black British – 2 stop and searches
- Asian or Asian British – 2 stop and searches

# Performance – Hate Crime overview

## Force

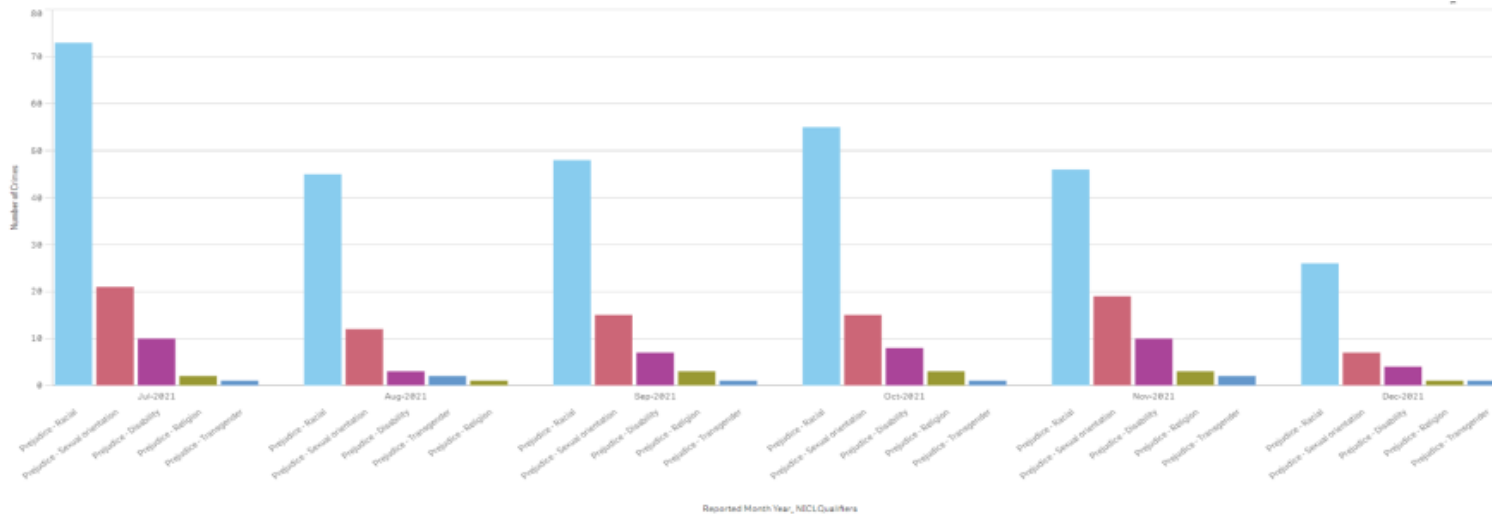
- Hate Crime across force in December has reported a decrease with only 36 crimes reported split across all 5 strands (versus avg of 66.8 over 24 month period). The decrease is reflected in all crimes across force, possibly attributed to reduced activity across the festive period.
- Due to restrictions since Covid pandemic, seasonal trends have been skewed, however across Racial and Sexual orientation strands (strands with more notable volumes) are showing signs of returning to expected seasonal highs and lows.

## Warminster CPT

	Number of Crimes	Change (n)	Change (%)
<b>Total</b>	61	15	32.6%
<b>Prejudice – Racial</b>	34	14	70.0%
<b>Prejudice – Sexual orientation</b>	15	10	200.0%
<b>Prejudice - Disability</b>	13	-5	-27.8%
<b>Prejudice - Religion</b>	1	-1	-50.0%
<b>Prejudice - Transgender</b>	1	-2	-66.7%

Year on year comparison November 2020 to December 2021 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

Force Hate Crime (6 months to December 2021)





# Local Priorities & Updates - Westbury

Priority	Update
Op Elf	This was a focused operation on the build up to Christmas to provide a visible presence in and around the town's shops in order to dissuade potential thieves and reassure the public. The festive period often means that people are out getting presents, and withdrawing cash for loved ones – unfortunately this is not lost on those wishing to prey on the casual shopper and takes the form of purse snatches, pick-pocketing as well as general thefts from shops and shoppers. Op Elf saw officers and staff from various teams focus on providing extra presence where it was needed the most.
Shoplifting Offences	We are pleased to report that shoplifting offences in Westbury are at their lowest for a long time, with crimes remaining below average for the past 8 months consecutively. We saw a spike in Feb/March last year so are keen to ensure this is not repeated again this year and so our neighbourhood teams will continue to engage with shopkeepers to provide prevention advice and reassurance.
Rural Crime	Hare Coursing and poaching offences increase at this point every year. Our dedicated Rural Crime Team are working hard with partners and the public to catch the offenders. In and around Westbury specifically although there was an increase in line with the season, we saw a 37% reduction in rural crime compared to this time last year. It continues to be crucially important that the public report incidents of these nature so that we can effectively tackle and prevent the issue through intelligence profiling.
Youth ASB	Westbury has seen an increase in anti-social behaviour of late, with groups from Warminster and Trowbridge joining local youths and causing issues. We want parents and guardians to be inquisitive about where their children have been and what they have been up to as many of these individuals are normally well behaved and not involved with the police. It isn't too late to stop some of those on the periphery from being dragged into more serious criminal behaviour by those central to the groups.
Cannabis Farm	Westbury hit the headlines in January due to the discovery of a large and professional cannabis cultivation site containing over 2000 plants in various stages of growth. Our investigation continues so unfortunately we cannot comment about this in any great detail, but ask residents to be on the look out for comings and going of people at similar sites across the county. We would much prefer people raise their suspicions and it turn out to be a lawful enterprise, than not know at all.

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# Useful links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Warminster Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/warminster-cpt/> to view a crime and incident map and find links to more detailed data

# Get Involved

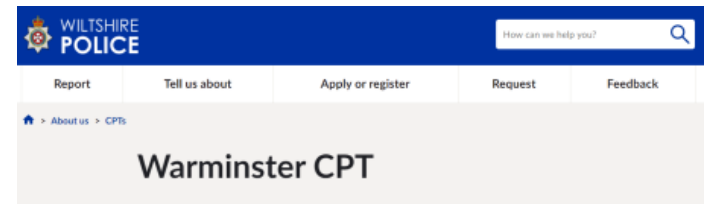
Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)



## Follow your CPT on social media

- [Warminster Police Facebook](#)
- [Warminster Police Twitter](#)
- [Westbury Police Facebook](#)
- [Mere Police Facebook](#)

Find out more information on your CPT area at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)





## Update for Wiltshire Area Boards

January 2022

### Covid-19 vaccinations

As at 19th January 2022, more than two million Covid-19 vaccinations have been given out at sites across Bath and North East Somerset, Swindon and Wiltshire. The milestone was reached shortly after the region welcomed in the new year, with the current number of total vaccinations now standing at around 2,109,000.

In terms of booster uptake, BSW is currently at around 85 per cent, meeting the government's target. In Wiltshire, the figure exceeds this at 88 per cent.

Figures for the region show that while around 85 per cent of all eligible adults have now had a first, second and booster vaccination, tens of thousands of people are still yet to receive a single vaccine.

Walk-in vaccination appointments are now available at a number of sites. Pre-booking at many venues is no longer a requirement. It is hoped that by removing the booking process, people who may have been putting off getting vaccinated, perhaps due to work, home or other commitments, will find it easier to get protected.

People aged 16 and 17-years-old are now eligible for a Covid-19 booster vaccine. Previously, boosters had only been available for adults over the age of 18. Salisbury City Hall is among the local vaccination sites currently offering the top-up dose to older teens who had their second jab more than 12 weeks ago.

All vaccination centres, including those that offering walk-ins, are listed on NHS England's national Find My Nearest Walk-in Vaccination service.

Those using the online tool will be able to see a list of the vaccination centres closest to them by entering their postcode in the search box.

### Current pressures on local health and care system

The health and care system in Bath and North East Somerset, Swindon and Wiltshire has been under enormous pressure over the last few months due to the impact of omicron case numbers and staff at our acute hospitals, community

services and in primary care staying off work either because of Covid or the need to isolate.

A number of initiatives are underway to alleviate pressure and help with flow through Salisbury hospital by discharging patients who are well enough to go home.

We have also issued numerous appeals to the public to support services during this difficult time, and will continue to do so, the main messages being for people to use our health services appropriately, support hospitals by collecting loved ones as soon as they are ready to go home, using our pharmacies for help and support wherever possible and using the online 111 service in the first instance.

## **Our Shaping a Healthier Future – Health and Care Model Consultation**

Our Shaping a Healthier Future public engagement programme to seek local people's views on our developing health and care model concluded in mid-December. The model includes plans for improving personalised care, supporting healthier communities, establishing more integrated local teams, prioritising local specialist services and introducing new specialist centres.

The model's production, as well as its corresponding engagement activity, is being carried out by the BSW Partnership, which is an integrated care system made up of NHS providers, local authorities and the voluntary, community and social enterprise sector working together.

People across BSW have shared their thoughts and opinions by taking part in a short survey online and by attending in-person engagement events. Around 750 people completed our survey and almost than 1,200 people attended workshops and interviews. The results from these surveys and events will be fed into the health and care model development process. Further feedback will be provided in the next report.

## **Integrated Care Partnership**

On Friday 24 December 2021 it was confirmed that the target date for the establishment of Integrated Care Systems (ICSs) on a statutory footing would be moved from 1 April to 1 July 2022. Further guidance on the implications of this postponement will be released week commencing 17 January 2022.

This delay will allow sufficient time for the remaining parliamentary stages of the Health and Care Bill, with the final transition date remaining subject to legislative approval. As a result, BSW CCG will continue as a statutory body until 30 June 2022.

This delay will not impact the CCG's plans to work closely with partners to deliver improved health and care outcomes for residents, building on the momentum of

system and borough partnership development over the past few months. The Integrated Care Alliance in Wiltshire continues to develop in preparation for July 2022 and further updates will be provided in due course.

## **BSW Partnership Board**

The BSW Partnership Board will hold its next meeting in public on 25th February 2022. Members of the public are welcome to attend as observers to find out more about the BSW Partnership, our progress, and our plans for the future.

The meeting will be from 9am to 12pm and will be held virtually via Zoom.

You can request to attend and observe the meeting in public and submit a question to the BSW Partnership Board by emailing [bswccg.partnership@nhs.net](mailto:bswccg.partnership@nhs.net).







## Covid-19 vaccination: Briefing for stakeholders

The offer of a Covid-19 vaccine has now been extended to children aged between five and 11-years-old who are considered to be clinically extremely vulnerable.

Families across Bath and North East Somerset, Swindon and Wiltshire whose children are eligible for their vaccine will be contacted by their GP practice.

However, if a family's GP practice is not participating in this stage of the vaccination programme, children will still be able to get protected at our large vaccination centres, and the teams at these sites will also contact parents directly.

We know this news will be welcomed by many parents of young children who have for some time been concerned about their son or daughter catching Covid-19, and how it might affect them given their existing health condition.

Although no official announcement has yet been made, we wait in readiness for the vaccine to be offered to all children in this age range and, should the time come, we are confident of being able to provide families with a vaccination offer that has their little ones' best interests at heart.

**Gill May,**  
Director of Nursing and Quality

## Updates



### Pop-up vaccination clinic at Swindon pub

The Moonrakers pub in Swindon was converted into a pop-up vaccination clinic today as part of the CCG's work to take the vaccine directly to areas where uptake is low.

Vaccination rates in the Penhill area of Swindon, where the Moonrakers pub is located, are lower than other parts of the town, especially for people under the age of 30.

## Nearly 10,000 young people double-jabbed

More than 9,000 secondary school children across Bath and North East Somerset, Swindon and Wiltshire have now had both doses of the Covid-19 vaccine.

Currently, around two thirds of all 12 to 15-year-olds in the region have had their first dose, with a further 28 per cent having had both.

Vaccines for young people continue to be offered in schools, as well as at Bath Racecourse, Salisbury City Hall and the Steam Museum in Swindon.



## Booster uptake well above 80 per cent for all parts of the region

More than 86 per cent of all eligible adults across Bath and North East Somerset, Swindon and Wiltshire have had their immunity to Covid-19 boosted by a third top-up jab.

The strong appetite for booster jabs can also be seen in the three localities, with 88 per cent of adults in Wiltshire having had a third dose, 86 per cent in Bath and North East Somerset and 83 per cent in Swindon.

Having three doses of the Covid-19 vaccines offers the best protection against the highly transmissible Omicron variant of coronavirus.

**Vaccination progress to date**

## BSW Vaccination: Summary

2<sup>nd</sup> February

*There remains some duplication within the data, where patients exist within multiple cohorts  
As a result % uptake figures are estimates*

*\*TPP and EMIS Practice data now included – last updated 1st February 2022*



**2,128,832** vaccines delivered in BSW\*

**909,763** Total Cohort\*

**781,590** Dose 1

**735,731** Dose 2

**611,511** Boosters

**1 - 9**

**95%** at least one dose; **94%** two doses

**1 - 16**

**86%** at least one dose; **81%** two doses

**1-12**

Boosters

**86.3%** of those currently eligible

**85.3%** of overall cohort

**40-49**

**87%** at least one dose; **85%** two doses

**30-39**

**79%** at least one dose; **76%** two doses

**18-29**

**76%** at least one dose; **71%** two doses

**16-17**

**76%** at least one dose; **50%** two doses

**12-15\***

**67%** at least one dose; **26%** two doses

**12-15**

**62%** at least one dose; **14%** two doses

**05-11\***

**0.1%** at least one dose; **0.0%** two doses

\* at Risk

Bath and North East Somerset, Swindon and Wiltshire CCG

'Please note the vaccination data within this report is confidential, and is not for onward distribution'

**The BSW Covid-19 vaccination programme is being led by BSW CCG with support from partner organisations including voluntary community and social enterprises.**



## Organisations give their views on community mental health support

Organisations across Bath and North East Somerset (BaNES), Swindon and Wiltshire have shared their views on how mental health support could be provided closer to people's homes.

In September 2021, Healthwatch BaNES, Swindon, and Wiltshire were asked by BaNES, Swindon and Wiltshire Clinical Commissioning Group (BSW CCG) to facilitate three online workshops, one in each locality, to hear the views of organisations across the area who support people with their mental health.

The [national Community Mental Health Services Framework \(CSF\)](#), published in 2019, outlines changes to adult community mental health services. It looks at how support for people in the future can be delivered more locally, so that they can get the support that they need to live well.

In our online workshops, we heard the views of 22 organisations on three main themes:

- What have you heard from the people you support?
- How can this be improved and what do we want to keep?
- How are we going to achieve this?

### What organisations told us

- Attendees felt that GPs aren't always best placed to deal with someone's mental health issue, there is a lack of coordination between services and some staff don't have the right skills to support people.
- There was a strong feeling that people are waiting too long for support.

- Education and mental health support in schools was seen as key.
- Individuals and care givers should have more involvement and control over their own care, including being involved in the design of services.
- Suggestions on how this could be achieved included mental health services working together more with other health services, treating a person as a whole, and more support for children and young people to identify and address signs.

### Next steps

The feedback shared in our report supports earlier engagement undertaken by BSW CCG to hear [people's views and experiences of community mental health support](#) and this will be collated to help shape and develop the new service.

Visit our website to [read our report](#).





## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 14<sup>th</sup> January 2022</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
		Suzanne Wickham (Chair – Wiltshire Councillor) Carole King (Wiltshire Councillor) Gordon King (Wiltshire Councillor) Michael Sutton (Westbury Town Council) Jeff Ligo (Bratton Parish Council) John Pollard (Edington Parish Council) Sarah Harris (Westbury Town Council officer) Kirsty Rose (Wiltshire Council)		
	<b>Apologies</b>	Valerie Jarvis (Dilton Marsh Parish Council) Pat Whyte –(Wiltshire Council) Chris Johns (Edington Parish Council) Keith Rayward (Bratton Parish Council)		
<b>2.</b>	<b>Notes of last meeting</b>			
		The notes of the last meeting were agreed at the area board on 2 <sup>nd</sup> Sept 2021.		
<b>3.</b>	<b>Financial Position</b>			
		The available CATG budget at the start of the meeting is £6164.78		
		The contribution level for Parish/Town Councils is set at 30%.		

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><b>Allocations made at meeting:</b></p> <p>Stradbrook crossroads, Bratton - £1050 (£735 CATG, £315 PC)            Bratton Road Narrowing, Westbury - £4000 CATG contribution to substantive bid.</p> <p>Remaining budget: £1429.78</p>		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	<p>Issues <a href="#">6667</a> <a href="#">6939</a> <a href="#">6562</a>            B3098 Bratton Road</p>	<p>1. <u>The length of the 50mph speed limit between Edington and Bratton – change to 40mph</u></p> <p>It was agreed that the required contribution from the parish councils could be reduced to £364.75 each with the CATG funding the remaining £2188.50. Bratton and Edington Parish Councils have agreed to this since the last CATG meeting.</p> <p>CATG agreed £729.50 additional funding to bring CATG allocation to £2188.50.</p>	<p>The target completion date is 24<sup>th</sup> January 22 when the signing works will be complete and the order sealed.</p> <p>This item can be removed from the note tracker.</p>	To note
b)	<p>18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane).</p>	<p>Westbury Town Council confirmed preferred option is 'high level intervention' and agreed a contribution of £1073.75 to the topo survey. KR has placed an order for the survey to be undertaken. The total cost of the survey is £4295 with CATG allocation of £3221.25 and £1073.75 from WTC.</p> <p>Likely cost of providing the full length footway is approx. £100k. There are items to resolve including land negotiations and drainage. KR suggested delivering in two phases. Phase 1</p>	<p>The substantive bid for this scheme was unsuccessful by a narrow scoring margin.</p> <p>WTC have asked that the scheme be reviewed to ensure the option put forward is most appropriate.</p> <p>KR to get quote for an origin-destination survey to determine</p>	KR



## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>being the section from Rosefield Way to the rail bridge costing in the region of £50-60k.</p> <p>CATG agreed to submit a substantive bid relating to Phase 1 with a £4000 contribution.</p> <p>KR to provide plan and cost to Town Council before August 16<sup>th</sup> to allow council to consider its contribution.</p> <p>KR to prepare submission form and liaise with CK.</p> <p>Substantive bid submitted.</p> <p>CK asked if it is possible to remove this route as the alternative for vehicles which cannot travel under the Station Road bridge. KR will discuss with Bridges team.</p> <p>MS stated that Westbury Town Council have some concerns regarding the scheme and whether it addresses the concerns raised by residents. This is as a result of complaints from residents regarding the proposal.</p> <p>MS to report back following the town council HP&amp;D meeting on 15<sup>th</sup> November as to whether town council support is withdrawn.</p> <p>KR explained that the scheme would not proceed without the support of the town council.</p>	<p>levels of through traffic on Slag Lane and Frogmore Road.</p>	
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## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	<p>18-19-11 Edington – various roads (excl. B3098)</p> <p>20mph request</p>	<p>Report circulated to CATG members in April setting out recommendations for the implementation of 20mph speed limit on various roads in the village at an estimated cost of £13,000.</p> <p>The group agreed to submit a bid for funding via the Substantive CATG bid process. CATG have allocated £1000 toward this. Edington Parish Council have confirmed £1000 contribution</p> <p><b>Substantive bid to be made in next round. Closing date this year is 17<sup>th</sup> September</b></p> <p>CATG allocation of £1000.EPC £1000</p>	<p>Substantive bid for 22/23 funding was successful.</p> <p>KR to progress legal advert.</p>	<p>To note</p> <p>KR</p>
d)	<p>18-20-09 Dursley Road and Hawkeridge junctions with B3097</p>	<p>The speed limit assessment has been ordered with Atkins but there will be a delay to the assessment being completed due to the current restrictions in place for Atkins employees.</p> <p>Atkins have completed site assessments and are awaiting additional data.</p> <p>KR to check with Traffic Signals regarding status of signal junction on list for replacement.</p>	<p>Atkins to provide report early Feb.</p> <p>The junction is currently around position 58 in a condition survey of approx.. 201 signal installations in the County.</p>	<p>To note</p>
e)	<p>18-20-8 Bratton – 20mph Speed Limit Assessment</p>	<p>BPC would like to pursue implementation of a 20mph speed limit on Lower Road and Court Lane. Estimated cost is £4500 with 50% contribution offered by BPC. CATG agreed to progress. Funding £4500 (£2250 CATG, £2250 BPC).</p> <p>TRO documentation to be passed to TRO team for legal advert</p>	<p>Documentation now with TRO team – await advert date.</p>	<p>To note</p>

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<b>5.</b>	<b>Other Priority schemes</b>			
a)	Issue <a href="#">6557</a> A3098 Hisomley Crossroads, Speeding	Dilton Marsh Parish Council to consider/consult upon one-way for The Hollow and feedback to CATG. Parish Council will discuss at next parish meeting	DMPC have decided not to progress this further. Item to be removed from tracker	To note
b)	Issue <a href="#">7163</a> Dilton Marsh	The provision of a 20mph speed limit on various roads in the village is being consulted upon by the parish council. Await outcome of wider consultation on 20mph limit by Dilton Marsh Parish Council.  Parish Council will discuss at next parish meeting	DMPC have decided not to progress this further. Item to be removed from tracker	To note
c)	18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking  18-20-5 Oldfield Park, Westbury - Parking (nr 71)	On 23rd November 2020 a meeting was held remotely between Selwood Housing, Wiltshire Council and Westbury Town Council.  One of the actions for WTC HP&D committee to consider, was an Experimental Traffic Order for the area. The experimental traffic order could be time limited to target the worse times of the day and may be more acceptable to residents. An experimental traffic order would allow an opportunity to gauge the success and impact of school parking. This would be supported with targeted enforcement.  WTC HP&D committee voted in support of the Experimental Traffic Order –  2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.	The schools will not be preparing travel plans at this time.  KR to prepare a proposal for an ETRO for waiting restrictions on Queens Rd etc for the group to consider.  To be moved to top 5 priorities.	To note  KR

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>For CATG information, WTC HP&amp;D committee asked that the Town Clerk writes to the schools in Oldfield Park about the issues with parking and ask the schools to remind parents they can park in Railway Close car park.</p> <p>KR has also asked the WC Road Safety team to contact both schools and undertake a visit to review the existing arrangements around school drop off and pick up. The schools will also be encouraged to take up the walking, cycling and scooter training initiatives offered by WC.</p> <p>KR has reviewed available parking at Railway Close around school drop off times and there are limited available spaces. Group may need to consider alternative action.</p> <p>STP advisor will contact both schools to discuss Taking Action on School Journeys fund. School can access funding for improvements to encourage more walking and cycling.</p> <p>KR reported that STP advisor had contacted schools but they have not taken up the offer.</p> <p>GK asked KR to update Cllr Dean regarding this issue. GK will raise travel plan with Junior school headteacher.</p> <p>Parking enforcement will take place. KR to also liaise with PCSO.</p> <p>KR also to review options for waiting restrictions on Queens Road and Oldfield Park</p>		
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## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	18-20-18 Bratton Road Westbury – narrow section	<p>KR explained that the scheme had been installed without priority in order to encourage more co-operative, courteous approach between drivers. In most instances this appears to be working. Priority being given to those exiting the town centre toward Bratton would require parking on Bratton Road to be removed in order to allow space for queuing and passing vehicles. Priority being given to those travelling toward the town centre may lead to queuing back toward the Laverton with drivers approaching around a bend without forward visibility of a queue.</p> <p>The group discussed the issue and the town council felt that priority to those approaching from the town centre should be given further consideration.</p> <p>GK provided an update that residents are concerned about frequent road rage incidents and confrontation</p> <p>KR presented option for priority working with footway widening. It would be necessary to remove some on-street parking. Overall cost with footway widening would be £25,000. Signing and road markings only would be £9,000. KR recommends footway widening option to improve pedestrian environment and remove any doubt about road width.</p> <p>GK supported this approach, as does MS and other councillors. GK suggested substantive bid be made in 22/23 to fund this scheme.</p>	<p>Substantive bid in 22/23. KR to progress design for bid purposes.</p> <p>Scheme to be moved to top 5.</p> <p>CATG contribution agreed - £4000. WTC contribution to be advised</p>	KR
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## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	18-20-13 & 14 Newtown, Westbury – Traffic Calming request	<p>It was agreed to wait for the traffic survey results before determining the next course of action.</p> <p>Survey requested to take place at top and bottom of Newtown.</p> <p>KR to liaise with traffic surveys re: locations. Await outcome of traffic survey.</p> <p>KR to review options.</p>	<p>Survey results attached with tracker. Survey to be repeated in Summer 2022.</p> <p>Speeds do not indicate a need for enforcement however KR to review options for managing vehicle movements.</p>	KR
f)	18-20-20 Newtown, Westbury – request for 'unsuitable for HGV' sign	<p>The traffic survey to be undertaken on Newtown has been asked to include vehicle types to identify the extent of this issue. The group agreed to await the outcome of the traffic survey.</p> <p>Await outcome of traffic survey.</p>	<p>Survey results attached with tracker. Survey to be repeated in Summer 2022.</p> <p>Survey showed 9 return large vehicle movements per day on average. This is not excessive and accounts for required access.</p> <p>To be reviewed following further survey. On hold until Summer 2022</p>	To note
g)	18-20-21 & 22 The Mead, Westbury	<p>Pedestrian crossing assessment circulated. Recommendation to provide tactile paving and bollards to enhance existing dropper kerb crossing point at approx. cost of £2000.</p> <p><b>Westbury Town Council object to the recommendation and share the following feedback to CATG, for their meeting on 11<sup>th</sup> June 2021:</b></p> <p><i>The report suggests that having a light controlled crossing would cause difficulty to drivers, as they might not see the lights in time at the speed they are travelling at, however an</i></p>	Order placed – await completion.	To note

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><i>uncontrolled crossing, where pedestrians cross at their own risk and presume drivers can see them and stop in time, would be seen to be acceptable?</i></p> <p><i>How would drivers see pedestrians any better compared to seeing lights – either way a certain amount of stopping distance is required.</i></p> <p><i>If the concern is that drivers would not be able to stop in time, should consideration be given to reducing the traffic speed?</i></p> <p><i>Bollards and a tactile surface would be better than nothing. If this is the only option available, Westbury Town Council would request that warning signs are in place, in both directions, to inform drivers that a pedestrian crossing point is coming up.</i></p> <p>KR explained that the report did not raise issues regarding visibility to and from a formal controlled crossing but the location does not meet the criteria set out in WC policy for the provision of a formal crossing.</p> <p>CATG agreed to progress upgrades to informal crossing point subject to funding contribution from WTC. This will include warning signs as requested.</p> <p>Funding £2000 (£1500 CATG, £500 WTC)</p> <p>It has become apparent during the design process that to install the tactile paving on the side leading to the Mead Lakes, pedestrian access into the Lake via the RoW cannot be maintained. It is therefore necessary to promote a Temporary Traffic Regulation Order to close the RoW during the works. To do this, along with pedestrian management and signing that go</p>		
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## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>along with this, adds a considerable cost to the scheme . The current estimate brings the total scheme cost to £4700.</p> <p>An alternative option has been prepared (see Detailed Design Option 2) omitting the tactile paving but retaining the bollard installation. This removes the element of the construction work that requires the footpath closure and is therefore deliverable within the allocated budget. With the warning signs, the total scheme cost of this option is £1600.</p> <p>The group agreed to proceed with option 2.</p>		
h)	18-20-28 Westbury Infant School	<p><b>Problem</b> Badly parked cars in front and behind Westbury Infant School, speeding on Eden Vale Road on dropping off and picking children from the school hours. Really concerning for children's safety.</p> <p>I have some worries and complaints about drivers near Westbury infant school. Lots of drivers speeding. Why is no sign of school and 20mph sign while school hours? It is very frightened sometimes as drivers speeding as lots of children walking to school. Also parking on the grass in front of school. Same very bad situation at the back of school.</p> <p><b>Request</b> Can Council give us some more information about this situation? We think something has to be done until not too late.</p> <p>Would like 20mph sign and amber flashing lights during school picking/collecting children from school hours. And stop badly parked cars on grass, double yellow lines and behind garages at the back of school.</p>	See C above.	



## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><b>Westbury Town Council – Highways, Planning and Development Meeting – Monday 16<sup>th</sup> November 2020:</b></p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>The committee asks:</p> <ul style="list-style-type: none"> <li>○ If signage can be considered, to indicate there is a school coming up.</li> <li>○ The speed limit on the section of road outside the school be reduced.</li> </ul> <p>The police have confirmed they will do some spot checks in the area.</p> <p>KR explained a 20mph advisory limit could not be installed as the flashing amber lights are not permitted on the approach to the signal controlled crossing. A 20mph speed limit in this location would require extensive traffic calming to reduce vehicle speeds.</p> <p>The parking shown is in contravention of the restrictions and will be highlighted to Parking Enforcement for action.</p> <p>The following actions were agreed:</p> <p>Parking Services to be contacted re enforcement</p> <p>Schools to be contacted by School Travel Plan Advisor and Road Safety to discuss road safety (walking, cycling, scooting)</p>		
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## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>initiatives available, Taking Action on School Journeys and any other concerns regarding school traffic.</p> <p>PCSO to be contacted to request presence at school drop off/pick up times.</p> <p>KR reported that STP advisor had contacted schools but they have not taken up the offer.</p> <p>GK asked KR to update Cllr Dean regarding this issue. GK will raise travel plan with Junior school headteacher.</p> <p>Parking enforcement will take place. KR to also liaise with PCSO.</p>		
i)	18-20-29 Clivey Dilton Marsh	<p><b>Problem</b> The Dilton Marsh sign is missing from the Clivey entrance to the village and the Parish Council has received request from residents for this to be reinstated, together with a traditional village 'gate' to mark the entrance to the village.</p> <p><b>Request</b> The PC would like a Dilton Marsh sign and gate to be installed</p> <p>A signing plan and cost estimate is to be prepared.</p> <p>The group agreed to proceed with the installation of a village gate and village nameplate as proposed. The total cost is £1440. The CATG contribution is £1008 and PC contribution is £432</p>	Order placed – awaiting completion	To note
j)	18-21-2 Bitham Mill, Westbury	<p><b>Request:</b> Bar marking to prevent cars parking alongside marked parking bay.</p>	Awaiting lining completion.	To note

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p><u>Westbury Town Council – Highways, Planning and Development Committee Meeting – Monday 15th February 2021</u></p> <p>The committee voted –</p> <p>3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost. *</p> <p>*The committee agreed a £75 contribution towards an H-Bar. CATG agreed to progress. Funding £150 (£75 CATG, £75 WTC)</p> <p>Passed to ad-hoc lining. Await completion.</p> <p>KR to check if lining complete</p>		
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## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

k)	18-21-3 Alfred Street, Westbury	<p><b>Request:</b> I am a resident of BA133DY area for the past 3 years and have noticed more motorists speeding down our road. Its the straight stretch in front of the Horse and Groom pub. All the houses on this road, their gates open onto the road not a pavement and is a double yellow line area so no cars are parked.</p> <p>We really need speed restrictions in place, speed bumps or islands. Something to make us safer leaving our property and the people leaving the pub.</p> <p><u>Westbury Town Council – Extraordinary Highways, Planning and Development Committee Meeting – Monday 22nd March 2021</u></p> <p>The committee voted –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>The committee ask CATG to consider traffic calming in this area, appropriate signage to discourage non-residential vehicles and HGVs</p> <p>Traffic survey requested. Await completion</p>	Await outcome of traffic survey	
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## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

l)	18-21-5 Dog Kennel Lane, Westbury	<p><b>Request:</b> Issue with Dog Kennel Lane not being recognised by post office systems resulting in issues with deliveries. Request for assistance to resolve with Post Office and additional signing.</p> <p>At a meeting held on Monday 24th May 2021, Westbury Town Council Highways, Planning and Development Committee considered the lack of signage at Dog Kennel Lane issue and has the following response to make:</p> <p>The committee voted –</p> <p>3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost. *</p> <p>* The committee agreed a 25% contribution towards additional signage.</p> <p>CATG agreed that an additional street nameplate may be appropriate with an approximate cost of £200 however would request a 50% contribution from WTC due to the very localised nature of the request.</p> <p>WTC confirmed 50% contribution.</p> <p>CATG agreed £200 funding (£100 CATG/£100 WTC). To be ordered Order to be raised for works by mid-Dec with implementation in New Year..</p>	Order placed – awaiting completion	
m)	Bratton – Lower Road/B3098/Stradbrook Crossroads	<p>Concerns regarding safety at crossroads. Request for improved signing. Documentation from Keith Rayward attached.</p> <p>CATG requested this be investigated to determine what improvements can be made.</p>	CATG agreed to proceed with proposed signing and road marking improvements (attached).	KR

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		KR to provide plan and cost estimate to Parish Council and to CATG by next meeting.	Total £1050 - £735 CATG and £315 BPC confirmed.	
n)	18-21-6 Leigh Road, Westbury Extension of Footway	<p><b>Request:</b> I have to bring this to your attention. Matravers School leading into Leigh Road I really think the path should be extended past the railings as I seen about dozen school kids walking along there towards Springfield road and the traffic was busy and it's an accident waiting to happen. The footway should be extended.</p> <p>At a meeting held on Monday 20<sup>th</sup> September 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee voted –</p> <p style="padding-left: 40px;">2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p>	<p>KR to review options including:</p> <ul style="list-style-type: none"> <li>• Discussion with Matravers re use of pedestrian gate and potential for fence to be moved back.</li> <li>• Relocation of utility post</li> </ul> <p>Enhancement of dropped kerb crossings to encourage pedestrians to cross</p>	KR
o)	18-21-7 Slag Lane, Westbury Request for Traffic Calming	<p><b>Request:</b> Ongoing issues with speeding along Slag Lane as well as the area being used as a rat run to avoid traffic queues in the surrounding areas.</p> <p>There is a proposal to improve safety for pedestrians in the area of Frogmore Road and Slag Lane towards Vivash Park however nothing has been proposed to address concerns residents have about speeding traffic and the safety of families and children on and near Slag Lane in the stretch from Frogmore Road to Station Road and the proposal of a 20MPH</p>	<p>KR explained surveys in 2015, 2017 and 2019 recorded average speeds of 24/25mph and 85<sup>th</sup>ile around 29/30mph indicating that this location meets the criteria for a sign only 20mph speed limit and does not indicate a speeding issue with general traffic.</p> <p>A further traffic survey is to be undertaken.</p>	To note

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>speed limit will not address this problem as drivers ignore the current 30mph speed limit.</p> <p>Traffic calming measures along the stretch of road above. Residents feel chicanes would be a good option to help slow down traffic.</p> <p>At a meeting held on Monday 20<sup>th</sup> September 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG. *</p> <p>*With a request that CATG consider adding this request to the scheme that is currently being considered.</p>	<p>CK felt that traffic calming was possibly not the correct solution on Slag Lane.</p> <p>MS stated that action is required as there are vehicles exceeding the limit and resulting in concerns from residents and frequent complaints.</p> <p>KR suggested that enforcement by the Police targeting the small number of drivers exceeding the limit would be most appropriate. SW agreed to raise this with the PCC to highlight the need for enforcement here.</p> <p>To be combined with Frogmore Road in priority schemes</p>	
p)	18-21-8 Slag Lane, Westbury Request for pedestrian barriers	<p>Members of HP&amp;D will be aware of the ongoing traffic and safety concerns relating to Slag Lane, as well as the proposed bid for a major scheme for Frogmore Lane which, if successful, will bring certain benefits to Slag Lane (e.g. 20mph signs). This scheme may or may not be approved for action by the unitary authority.</p> <p>What the scheme does not address is what I consider to be a safety issue which could be actioned now at modest cost.</p> <p>Problem</p>	<p>KR explained that the latest govt. guidance is to remove pedestrians barriers and limit new installs as they make routes inaccessible for wheelchair users etc. However each location can be reviewed by the Road Safety Auditor who will determine if a safety risk is present that would benefit from the installation of barriers.</p>	KR

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>There are three paths leading out of the Lakeside View estate directly onto Slag Lane. Children in the vicinity ride bicycles and scooters, run around etc down the paths leading onto the road, not always with appropriate due care and attention. Currently, while each path has a single post at the point of exit this does not act as a suitable barrier to stop anyone going down the slope and into the roadway with its regular speeding cars taking a shortcut between Rosefield Way and Station Road.</p> <p>Proposal I would ask the committee to put forward a proposal to CATG for the erection of a suitable safety barrier at each of the path exit points. These could be sited on the road side of the pavement along Slag Lane. The sort of barrier I have in mind are those which are found outside the entrance to many schools. There is a similar barrier on the main road at a footpath exit opposite the Tesco Express.</p> <p>At a meeting held on Monday 20<sup>th</sup> September 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee voted –</p> <p style="padding-left: 40px;">3. That the matter is of sufficient seriousness to be considered a town council priority worthy of a contribution to the cost.</p>	<p>KR to arrange this.</p>	
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## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

q)	18-21-9 Petticoat Lane, Dilton Marsh Street name plate	<p>The PC resolved to request that a replacement street name sign is installed at Petticoat Lane. A location plan for the preferred site of the sign is provided.</p> <p>The PC would like Wiltshire Council to approve the installation of a replacement street sign.</p>	<p>CATG allocated funding subject to feasibility. Total £200 – CATG £140, PC £60</p> <p>Order raised. Await completion.</p>	
r)	18-21-10 Hawkeridge Road, Westbury Request for ANPR at Bus Gate	<p>Westbury Town Council Highways Planning and Development (HP&amp;D) Committee to refer to Community Action Transport Group (CATG) a proposal for an ANPR control at the existing 'bus only' gate.</p> <p>These works to be included in the substantive Slag Lane/Frogmore Rd scheme.</p> <p>Please see supporting documents with the full details.</p> <p>At a meeting held on Monday 18<sup>th</sup> October 2021, Westbury Town Council Highways, Planning and Development Committee supported the above issue/request being referred to the Community Area Transport Group (CATG) to investigate a proposal and advise on costs for an ANPR control at the existing 'bus only' gate. These works to be included in the substantive Slag Lane/Frogmore Road scheme.</p>	<p>The group supported this request and agreed that further work to prepare a detail design and robust cost estimate should be undertaken.</p> <p>MS suggested that the Town Council may be willing to make a substantive contribution to cost, or cover in entirety.</p> <p>To be moved to top 5 priority.</p>	KR
<b>6.</b>	<b>Traffic Surveys</b>			
a)	18-19-4 Newtown and Long River Road, Westbury	<p>Metrocount undertaken prior to lockdown, however was subject to flooding therefore no data available. Count to be re-done in next batch.</p> <p>Await outcome of metrocount. Police have stated to Westbury Town Council that they cannot undertake enforcement until</p>	<p>Results circulated with note tracker</p>	To note

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		they have information from the metrocount in order to target resources effectively.		
b)	Meadow Lane, Westbury	Awaiting survey	Results circulated with note tracker	To note
<b>7.</b>	<b>New Requests / Issues</b>			
a)	18-21-11 Coach Road Westbury	<p>Coach Road is access to Coach Road Farmhouse and the Farm only. (Except for Access). It is used as a rat run and drivers speed excessively down the single-track lane. Our cat has been killed and God forbid this happens to our children. We like this to stop. We also have children racing motorbikes down the lane.</p> <p>More signage and clearly indicating 'No Access' Speed bumps Barrier Anything to stop people driving through here!!</p> <p><b>Town Council</b> At a meeting held on Monday 15th November 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee voted –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG.</p> <p>Westbury Town Council have asked the police to do some spot checks and enforcement in the area.</p>	<p>Signing to be reviewed, including low bridge signing.</p> <p>Concerns raised about frequent flytipping. KR to liase with enforcement team to establish extent of issue.</p>	KR

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	18-21-12 Wellhead Drove, Westbury	<p>Dangerous junction – Wellhead Drove/A350 Speeding traffic – Wellhead Drove</p> <p>Provide more adequate warning signs for drivers on the A350 that there is danger of merging traffic ahead to slow them down more. Enforce a residential speed limit on Wellhead Drove of 20mph.</p> <p><b>Town Council</b> At a meeting held on Monday 15th November 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee voted –</p> <p>2. That the matter is of sufficient seriousness to be of immediate consideration by CATG. With a request that that the 30mph speed limit be moved further back and Wellhead Drove become a 20mph limit.</p>	<p>Traffic survey to be requested for Wellhead Drove to determine the existing speed of vehicles.</p> <p>Wellhead Drove is currently subject to national speed limit. KR to determine if the 30mph speed limit can be extended to cover Wellhead Drove and review signing etc on approach to crossroads.</p>	KR
c)	18-21-13 Clivey, Dilton Marsh	<p>The PC is requesting consideration be given to options for managing speed along the B3099 at the Clivey crossroads and up into the village. Vehicles speed along this stretch of road which is used frequently by horse riders, cyclists and walkers. Residents have requested a lowering of the speed limit from 60 mph to 40 mph for safety reasons.</p> <p>The PC would like Wiltshire Council to investigate options to address the speeding issue</p>	<p>SW to speak with parish council. May be appropriate to consider measures other than change in speed limit to assist vulnerable road users</p>	SW
d)	18-21-14 Charlton Hill, Edington	<p>Due to the increase in the number of delivery vans some residents of Charlton Hill have had damage to their property caused by vans attempting to reverse onto private property to turn round or just trying to reverse back down the hill.</p>	<p>Signing to be reviewed and proposal/estimate prepared</p>	KR

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>There is also an issue of vans having to reverse onto the Westbury Road which at times is congested with parked cars opposite the junction.</p> <p>Pat Whyte has visited the area and spoken to one of the residents and he suggests that an increase in signage would go some way to reducing the problem. A new set of signs at the entrance to Charlton Hill stating that there is no turning area at the end, also a sign stating that numbers 8 and 9 Charlton Hill can best be accessed from Tinhead Road.</p> <p>We have submitted a parking issue request for double yellow lines opposite this junction earlier this year, if this is successful this will also reduce the hazard for vehicles having to reverse onto the main road.</p>		
e)	18-21-15 Alfred Street, Westbury	<p>I am highlighting the problems I am experiencing with the ongoing problem of lorries attempting to turn into Alfred Street from the Warminster Road.</p> <p>Last Monday 29/11/21 around 16.00pm I was upstairs in my house when I heard a very large bang. By the time I came down and opened my front door to find my wall had been hit and the bricks were in the road in Alfred Street, my gate had been completely damaged and I had to climb over the wall to remove the bricks from the road. The driver had vanished!</p> <p>This is the second time my wall has been damaged in the last six months. I am awaiting my insurance Company's assessment of the damage on Wednesday 8/12/21.</p>	<p>Signing on A350 Warminster Road to be reviewed to ensure signing is visible and directing vehicles correctly.</p> <p>Proposal and estimate to be prepared, including bollard to protect wall.</p>	KR

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>I have experienced several more incidents of lorries attempting to turn into Alfred Street from outside my house when I go to speak to them they all say the same thing their sat navs tell them to turn into Alfred Street and they are all attempting to arrive on the A350!</p> <p>The lack of signage in Westbury is appalling, we have lorries not being able to find Morrisons or Arla, And they are juggernauts!!</p> <p>I am asking for help from the council, the HGV sign erected outside my house is ignored by all the lorries. I am constantly having to go and confront lorry drivers from trying to turn left into Alfred Street which is impossible, I am having two to three incidents every day.</p> <p>I need bollards to protect my property on the pavement. I think a simple solution would be to erect a sign saying A350 straight ahead next left after Alfred Street for HGVs.</p> <p><b>Town Council</b>          At a meeting held on Monday 20th December 2021, Westbury Town Council Highways, Planning and Development Committee considered the above issue and has the following response to make:</p> <p>The committee discussed and agreed to ask CATG to consider other options, including additional signage in the area, for example clearer signage to the A350.</p>		
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COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

8.	<b>Other items</b>		
a)			
9.	<b>Date of Next Meeting: tbc</b>		

**Westbury Community Area Transport Group**

**Highways Officer – Kirsty Rose**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.  
 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£1429.78**

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

**6. Safeguarding implications**





<b>Report To</b>	<b>Westbury Area Board</b>
<b>Date of Meeting</b>	<b>Thursday, 17 February 2022</b>
<b>Title of Report</b>	<b>Westbury Area Grant Report</b>

## Purpose of the Report

- To provide detail of the grant applications made to the Westbury Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

## Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
<b>Opening Balance For</b> 2021/22	£ 31,433	£ 12,892	£ 7,700
<b>Awarded To Date</b>	£ 11,075	£ 5,325	£ 1,620
<b>Current Balance</b>	£ 20,358	£ 7,567	£ 6,080
<b>Balance if all grants are agreed based on recommendations</b>	£ 3,239.90	£ 2,567	£ 6,080

## Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG384</a>	Area Board Initiative	Westbury Area Board	Bitham Brook Phase 2	£3370.00	£1870.00
<p><b>Project Summary:</b>  <b>Following Phase 1 of the improvements which took place in 2021, we would like to extend the improvements to the surrounding of the Bitham Brook to beyond The Mead and around the Mead Lakes Area of the brook.</b></p>					
<a href="#">ABG464</a>	Area Board Initiative	Westbury Area Board	Westbury Community Area Pollenator Friendly Areas	£4000.00	£4000.00
<p><b>Project Summary:</b>  <b>To assess potential spaces around the Community Area for suitability for making pollenator friendly spaces. To include but not limited to Wildflowers and similar. Wiltshire Wildlife Trust (WWT) have been consulted and are keen to work with us on the project, and will provide advice on suitable areas. They will also advise on how to make them pollenator friendly e.g. which species of plant would work well in each particular area. Further advice will be given by WWT on ongoing maintenance and management of the recommended areas. Volunteers to implement these management plans will be sought before any action taken.</b></p>					
<a href="#">ABG230</a>	Community Area Grant	Dilton marsh and Brokerswood PCC	Holy Trinity church Projector and Screen with sound system upgrade	£16814.00	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<b>Project Summary:</b> Installation of fixed retractable screen and fixed projector for presentations. Upgrade of present sound system					
<a href="#">ABG344</a>	Community Area Grant	Wiltshire Digital Drive	Wiltshire Digital Drive	£9600.00	£4800.00
<b>Project Summary:</b> Wiltshire Digital Drive is a non-profit making organisation and every penny raised, or laptop donated, goes directly to support the community in Wiltshire. Our vision is to bridge the growing digital divide in Wiltshire. To make sure that everyone in the county benefits from the opportunities that technology affords us. Just like a bee brings pollen from flower to flower to help the environment, we bring technology from person to person to enable education and bridge connectivity between communities. Recycling, refurbishing and re-using unwanted machines					
<a href="#">ABG404</a>	Community Area Grant	Westbury Heritage Society	Westbury Heritage Society moving forward	£450.00	£450.00
<b>Project Summary:</b> Having moved into our new location at Westbury Library, WHS is looking at ways raise our profile, bring more visitors into the centre and also to continue to fund raise. The society has decided to rename the space it occupies at the library to "Westbury Museum run by Westbury Heritage Society" to give visitors a clear indication of what can be found there. A forward plan is being developed which will guide our steps over the next three years but it is important to maintain what is a real community asset to the town by providing flexible exhibition space which will inspire and excite interest in the town's heritage. We encourage visitors, and especially provide a space for those who have lived and worked here to reminisce on their lives within the community. This enables the society to collect those historical "nuggets" of times gone by which will form part of a forthcoming "Voices of Westbury" project.					
<a href="#">ABG427</a>	Community Area Grant	Edington Parish Hall	Carpet bowls	£998.10	£998.10
<b>Project Summary:</b> Purchase of suitable carpet bowls equipment for community use. This equipment would offer many opportunities for fun social interaction between people of all ages and would also enable people with limited mobility to join in as carpet bowls can be played sitting down. It would also give the opportunity for people to learn new skills The bowls target mat would offer a fun activity for those who did not want to play the full version. This project has been instigated following initial research among villagers who consider it to be a valuable addition to the facilities available in the Parish Hall.					
<a href="#">ABG382</a>	Youth Grant	4Youth South West	Detached Youth Workers and Counselling support for Westbury	£29102.00	£5000.00
<b>Project Summary:</b> We would like to continue to deliver our Detached Youth Work and Counselling work in Westbury as we have seen a considerable demand over the past 13 months and have built some great relationships with the young people in the community. Our detached youth workers are working in the community every Tuesday and Thursday evening visiting areas where young people congregate, whilst our counsellor provides 1-2-1 counselling support for young people based at The East Wing Practice in Church Street.					

## 1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## 2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## 3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

## Report Author

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